



Tradition. Excellence. Innovation.

JUSTIFICATION FOR EMERGENCY PROCUREMENT

In keeping with S.C. Code § 11-35-1570 of the Procurement Code of Spartanburg County School District 7, any Emergency procurement over \$50,000 will be posted for 5 business days on SCBO.SC.GOV.

Those desiring to exercise protest rights under SC Code §11-35-4210 should direct all correspondence via email to Donna Wiggs at DBWiggs@spart7.org

_____ wishes to purchase
(School or Department)

(Description of goods or services)

As an EMERGENCY PROCUREMENT from:

(Vendor / Contractor)

Estimated cost: \$ _____

Based upon the following reason(s):

Requested by: _____ Date: _____

Principal/Director: _____ Date: _____

Director of Finance: _____ Date: _____

Chief Financial Officer: _____ Date: _____

If applicable, date posted on SCBO: _____